HAND SCORE REQUEST

Return form & Payment to:
IC&RC
3544 North Progress Avenue
Suite 101
Harrisburg, PA 17110

info@internationalcredentialing.org

Fee: $60.00
Payable by Check, Money Order, Visa or MasterCard

Hand Score Requests verify examination scores by hand scoring a candidate’s exam responses to the examination master key. A Hand Scores do not challenge the design or content of an examination.

Please allow 3-4 weeks for processing. Notification of the results of the Hand Score will be sent to you from IC&RC’s testing company, SMT. Please note that all exams have already been scored twice before they are reported.

Requests for Hand Scoring must be submitted to the IC&RC Office no later than 30 days after your examination.

Address:
Name (print): __________________________________________________________________________
Date of Exam: __________________________________________________________________________
Social Security or Candidate ID Number: __________________________________________________________________________
Name of Certification Board: __________________________________________________________________________
City/Province, State/Country, Zip: __________________________________________________________________________
Email: __________________________________________________________________________ Phone: ___________________________________________

Exam: ☐ Counselor ☐ Advanced Counselor ☐ Clinical Supervisor ☐ Prevention Specialist
☐ Criminal Justice ☐ Co-Occurring Disorders ☐ Co-Occurring Disorders Diplomate ☐ Peer Recovery

For Credit Card Users:
☐ Master Card ☐ Visa

_________________________________________________________________________ __________________________________________________________________________
Name Account number + 3 digit security code Expiration Date

Billing address (if different from above)