



HAND SCORE REQUEST

Return form & Payment to:

IC&RC
298 S. Progress Avenue
Harrisburg, PA 17109

717-773-4483 (fax) or info@internationalcredentialing.org (email)

Fee: \$60.00
Payable by Check, Money Order, Visa or MasterCard

Hand Score Requests verify examination scores by hand scoring a candidate’s exam responses to the examination master key. A Hand Scores do not challenge the design or content of an examination.

Please allow 3-4 weeks for processing. Notification of the results of the Hand Score will be sent to you from IC&RC’s testing company, SMT. Please note that all exams have already been scored twice before they are reported.

Requests for Hand Scoring must be submitted to the IC&RC Office no later than 30 days after your examination.

Name (print): _____
 Date of Exam: _____
 Social Security or Candidate ID Number: _____
 Address: _____
 Name of Certification Board: _____
 City/Providence, State/Country, Zip: _____
 Email: _____ Phone: _____

- Exam:** Counselor Advanced Counselor Clinical Supervisor Prevention Specialist
 Criminal Justice Co-Occurring Disorders Co-Occurring Disorders Diplomate Peer Recovery

For Credit Card Users:

- Master Card Visa

Name	Account number + 3 digit security code	Expiration Date
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Billing address (if different from above)

City	State	Zip
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Signature _____

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